

# MINNESOTA WASTE WISE FACT SHEET

## Cell Phone Recycling Guidelines

### Packing Your Boxes with Cell Phones

1. Place crumpled newspaper in the bottom of the box
2. Line the inside of the box with cell phones
  - o Place protection between phones to keep phones from shifting and being damaged during shipping
3. Fill the top of the box with crumpled newspaper so that the phones don't rattle or shift once the box is closed
4. Tape the box closed and apply a yellow ARS label to the box (**yellow ARS label not necessary if using a FundingFactory box**), then leave it at a regular UPS drop-off location
  - o Box can be no heavier than 40lb



### Shipping your boxes through UPS

Our vendor ships boxes through UPS with Authorized Return Service (ARS) labels. Boxes are pre-labeled with white ARS labels and should simply be filled and shipped. They require NO other labels.

When using your own boxes fill them, tape them shut and place a yellow Just Label on your box and drop off at an authorized UPS location.

DO NOT CALL UPS TO HAVE YOUR BOXES PICKED UP. UPS charges a mandatory fee for this, which cannot be waived.

To avoid unnecessary shipping fees, your boxes should be sent back using one of the following methods:

1. Leave your boxes out for the UPS driver to see when making deliveries. UPS drivers are required to pick up packages with ARS labels when they drop off packages.
2. Take your filled boxes to a UPS authorized drop-off location.

For the location of the nearest UPS Center, please call 1.800.PICKUPS.

Should UPS drivers and local terminals not comply with the above options, please contact us.

MINNESOTA  
WASTE WISE

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